

MINUTES OF SELECTMAN'S MEETING

TOWN OF GORHAM

MONDAY MAY 14, 2018. 6:00 PM

TOWN HALL CONFERENCE ROOM

GORHAM SELECTMEN PRESENT: Mike Waddell, Pat Lefebvre, Judy Leblanc

ALSO PRESENT: Town Manager Robin Frost; Wally Corrigan, Jr; Diane Bouthot; Adam and Mary White

1. CALL TO ORDER: The meeting was called to order at 6:00 pm by Chairman Waddell.

2. APPOINTMENTS: There were none.

3. NEW BUSINESS:

a) Zoning Board of Adjustment Appointments- The ZBA has recommended 4 people for appointment: Wayne Flynn, 3 year appointment; Keith Roberge, Alternate 3 year appointment; Lenwood Knowles, 3 year appointment; Norman Malloy, 1 year alternate appointment.

Selectman Lefebvre made a motion to accept the appointments as recommended. The motion was seconded by Selectman Leblanc. The board voted unanimously to accept the appointments.

b) Bangor Street Engineering Proposal- Town Manager Frost does not have a proposal from HEB engineering yet. The town is looking into getting mitigation funds to fix the river bank to alleviate flooding of the street. Town Manager Frost advised if the project qualifies under 406, it could be a 100% match.

c) Department Head Monthly Reports- Carol and Denise did not submit reports. Denise provides financials to the select board every month. Chairman Waddell said he's looking for what the department heads see in their department, and if they have anything coming up budget wise. Town Manager Frost advised the budget is in really good shape. Chairman Waddell had questions about the ambulance revenue line, which has the ACH and the straight revenues. The ACH is showing zero right now. Town Manager Frost explained the ACH comes in separately, but they all get posted to the revenue line. They were separated before because BSMI had a hard time separating ACH from the other revenue. That does not need to be done anymore because the new software takes care of that and the ACH line will be removed. Chairman Waddell also questioned the contract revenue and requested the department heads put something in the next report about how their budgets are.

d) Tax Deeded Properties- Town Manager Frost directed the board to a packet they were provided that included a list of the properties along with the tax cards and requested direction from the board. The lots off of Spring Road, there was a decision made that the lots would not be offered for general sale. The lots were offered to the abutters and they did not have any takers at the time. The board at the time did not want to sell them outright and then have issues with them not being on the road. Selectman Leblanc was concerned about the 2014 properties in the trailer park that are on lots they do not own. She spoke with Janet Corrigan and they are seeing a major loss in revenue. Janet had said she needed written authorization to get rid of them. Town Manager Frost advised the trailers were the town's and are the town's responsibility. In the past the Corrigan's have gotten rid of the trailers for the town but that is not going to happen this time. Wally Corrigan advised last week someone came from General Liability and the trailers were listed as uninhabitable. Chairman Waddell requested suggestions for the cheapest way to get back to neutral, where there is an empty lot that the town is not liable for. Wally suggested that first, the trailers should be posted with no trespassing signs. Wally is working on picking up the debris around the trailers. Chairman Waddell requested public works out caution tape around them. Wally suggested the cheapest way to get rid of them would be to get a container from McCosh. Town Manager Frost advised the only property that is ready to be destroyed is 7 Corrigan Street. The town needs to go through the statutory procedure for the rest of them.

4. Old Business/Updates:

a) Fire Ponds in Stony Brook- The fire department went to do the work on the fire ponds and they were able to pump 25,000 gallons of water. Jay Watkins told the town manager that amount in addition to the water in the cistern is a good amount of water. Water and Sewer will scope the pipe to determine where the problem is. The fire department has been working with the underlying property owner who has an easement on his property for maintenance which is owned by the town of Gorham.

b) Spring Road Bridge/Culvert Project- Town Manager Frost directed the board to a memo she provided them from Chris Fournier HEB. The bids came in on April 26th and as of the last selectmen's meeting HEB was still reviewing them. Lee Corrigan came in with the lowest bid which includes everything needed for the project. Other bids received were as follows: Alvin Coleman & Son- \$765,967; Ray's Electric- \$477,666; RM Piper- \$729,130; Lee Corrigan- \$462,125; Couture Construction- \$671,518. HEB's recommendation is to award the bid to Lee Corrigan.

Selectman Lefebvre made a motion to award the bid to Lee Corrigan. The motion was seconded by Selectman Leblanc. The board voted unanimously to award the bid to Lee Corrigan.

c) **2018 Roads and Sidewalk Plan-** Town Manager Frost advised everything has been submitted and the town now has to wait until July to find out if it is approved or not.

d) FEMA Projects October 2017 Storm Event-

i. **Stony Brook Road-** FEMA met with Town Manager Frost to make sure the town did not need any help with the paperwork. The town has finished the damage inventory which includes White Birch Lane, Stony Brook, Libby's, and Bangor Street.

ii. **NRCS – Romano Property, Glen Road-** The town has sent out the temporary construction easement and once it is approved they will be able to bid the project out.

e) **Snow Storage at Town Garage-** Chairman Waddell expressed concern over Brad's addendum for the additional 9000 and how the town will meet the DES requirements without a survey showing what it is that is getting put into conservation. Town Manager Frost advised that Brad mentions meeting with DES and that she will ask him to detail what the proposal will cover.

f) **Woodland Park- Plowing and Road Termination-** Nothing to add

g) **Cascade Neighborhood Adjustment-** The town received an email from KRT reference the neighborhood adjustment. KRT is going to review abatements and if they find that a neighborhood adjustment is warranted, they will do that as part of the contract. If they don't find that, then they will look at sales.

h) **Gorham Paper & Tissue Tax Payments-** The payments are coming along and still plan to be done in July. They are behind a couple of payments right now due to the winter, and trying to catch up. They seem to be busy now. Selectman Leblanc asked how many payments they were behind. Town Manager Frost answered they are behind 4 payments, but they still plan to be done by the end of July as stated in the payment schedule.

5. Public Comment: Diane Bouthot asked when the town started the agreement with the mill. Town Manager Frost answered the addendum was last November and the original agreement was signed on June 27, 2016.

Chairman Waddell asked Diane Bouthot when the first budget committee meeting was going to be. Diane answered it would be on June 20th at 6 pm.

6. Other Business:

a) **Town Manager's Update-** Chairman Waddell had two questions when he spoke with Town Manager Frost on Friday in reference to Walmart. The first was what Skip's approach was going to be. Town Manager Frost does not have the answer to that, but the other towns are Conway, Epping, Hinsdale, Hudson, and Plymouth.

b) Selectmen's Updates- Selectman Lefebvre brought up a few trees in the park in Cascade that are dying and some that have limbs that are ready to break off. Town Manager Frost was going to speak with Buddy to see what his resources were to take care of the issues. Selectman Lefebvre advised that Tinker Brook is starting to cave in from 18 wheeler traffic. A larger sign needs to be put up. Truck drivers are being directed to use the southern Cascade entrance by their GPS and the sign that is there is not big enough for them to notice while they are paying attention to their GPS. Wally Corrigan suggested a sign that says "No through trucks. Mill entrance next right." Town Manager Frost advised once the town selected a sign and placement they could attempt to get approval from DOT.

Selectman Leblanc asked how the personnel policy was coming along. Town Manager Frost answered that it would go to the department heads for review at their next meeting.

Chairman Waddell asked what the purchase schedule was for the John Deer. Town Manager Frost did not have it as Buddy was out Thursday and Friday. Chairman Waddell also received a request from the mayor on SB577, a bill asking the governor to reconsider an action by the PUC. They gave the biomass 3 years of subsidies and the plant can't exist without the state subsidy. The city of Berlin is asking that the governor reconsider that and is asking for the support of the board of selectmen as well.

Selectmen Lefebvre made a motion to send a letter to Governor Sununu supporting Berlin's position to support SB577 which would continue the subsidy for the biomass plant. Motion seconded by Selectmen Leblanc. The board voted unanimously and asked TM Frost to send a letter on their behalf.

Town Manager Frost will draft the letter.

c) Approval of Minutes- Selectman Lefebvre made a motion to accept the public and non-public minutes from April 30, 2018. The motion was seconded by Selectman Leblanc. The board voted unanimously to accept the public and non-public minutes from April 30, 2018.

Selectman Lefebvre made a motion at the request of Chairman Waddell to unseal the non-public minutes from May 3, 2018. The motion was seconded by Selectman Leblanc. The board voted unanimously to unseal the non-public minutes from May 3, 2018.

The board reviewed the minutes from May 3, 2018.

Selectman Lefebvre made a motion to accept the minutes from May 3, 2018. The motion was seconded by Selectman Leblanc. The board voted unanimously to accept the minutes from May 3, 2018

d) **Sign Manifest; Abatements and Exemptions (if necessary)**- Town Manager Frost advised the board there were some things that needed to be signed, but nothing that needed to be voted on .

7. Non-public Session:

Selectman Lefebvre made a motion to move into non-public session per RSA 91-a:3, II a,b,e at 7:07 PM. The motion was seconded by Selectman LeBlanc. The board voted unanimously by roll call to go into non-public session per RSA 91-a:3, II a,b,e. LeBlanc – Aye, Lefebvre – Aye, Waddell – Aye.


At 7:30 PM, Selectmen Lefebvre made a motion to come out of non-public session, seconded by Selectmen LeBlanc. The Board voted unanimously by roll call vote to come out of non-public session. LeBlanc – Aye, Lefebvre – Aye, Waddell – Aye.

The meeting was adjourned at 7:30 pm.

**Reviewed and approved:
Gorham Board of Selectmen**



Michael Waddell, Chairman



Patrick Lefebvre



Judith LeBlanc